

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
May 20, 2019**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday May 20, 2019 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston and Board Members Grace Oilar & Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Grace Oilar, seconded by Andy Harmon to approve the minutes of the Regular Meeting of April 15, 2019. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-None

OLD BUSINESS

- 1. Consideration of Agreement-NewFocusHR-Update Policy Manual**-City Attorney George Loy indicated he had reviewed the agreement and recommended one change for #21 found on page 11. The word Marion has been changed to White. George said with this change he is fine with the agreement. Andy Harmon made a motion to approve the agreement. Grace Oilar seconded the All ayes, motion carried.

NEW BUSINESS

- 1. Street Department-Permission to Purchase a New Dump Truck**-Street Commissioner Frank Arthur reported the vendor for the dump truck purchase is willing to hold the price from the previous order. He has documents from the vendors committing to hold the price for 2020. Mayor Houston made a motion to approve the purchase as a unique opportunity under statutes as defined by Indiana Law. Grace Oilar seconded the motion. All ayes, motion carried.
- 2. Street Department-Open Bids on Community Crossings Projects**-City Attorney George Loy explained the three projects to which bids were sought. Project 1: This project includes milling, resurfacing, and striping various streets. It also includes removing and replacing sidewalks. Project 2: Crack sealing, slurry seal, and asphalt microsurfacing on various streets in the City. Project 3: Application of a Reclamite rejuvenating agent on various streets.
Project 1-Rieth Riley bid of \$568,567.00 Milestone bid of \$643,560.00
E & B Paving bid of \$703,512.46

Project 2-Microsurfacing Contractors bid of \$286,379.97 Pavement Solutions bid of \$184,561.15.

Project 3-Rejuvtech bid of \$31,251.28 Roadway Bioseal bid of \$44,835.30

George Loy indicated the bids will need to be reviewed by the City Engineer and himself. After review, Mayor Houston made a motion to accept the three low bids from Rieth Riley, Pavement Solutions, and Rejuvtech. Grace Oilar seconded the motion. All ayes, motion carried.

3. **Wastewater-Commonwealth-Approval of Invoice 43761**-Adam Downey indicated the invoice is for preliminary engineering with project 4 of the long term control plan and will be sent to USDA for reimbursement. Andy Harmon made a motion to approve the invoice as presented in the amount of \$13,350.00. Mayor Houston seconded the motion. All ayes, motion carried.
4. **Wastewater-Commonwealth Engineering Invoice 43760**-Wastewater Superintendent Adam Downey reported these invoices are for field survey work and preliminary design and will be paid from SRF funds. Grace Oilar made a motion to approve invoice 43760 in the amount of \$5,005.51. Andy Harmon seconded the motion. All ayes, motion carried.
5. **Baker Tilly Approval of Invoice BTMA 292**- Adam Downey indicated this was for financial planning with the long term control plan project 4 with reimbursement through the USDA. Andy Harmon made a motion to approve the invoice as presented. Grace Oilar seconded the motion. All ayes, motion carried.
6. **Consideration of Digester Cleanout Plan**-Wastewater Treatment Plant Supervisor Adam Downey reported the digester tanks require regular maintenance and he has been evaluating various options to complete this requirement. Adam reviewed three options with the Board of Works. Proposal 3 involves a one-time expense of \$13,220.00 along with recurring expenses of \$2,500.00-\$4,000.00 annually. Mayor Ken Houston made a motion to approve Blue River Technologies proposal 3 as presented. Grace Oilar seconded the motion. All ayes, motion carried.
7. **Jason Miller-Permission to Bid Fisher Street Sanitary Sewer Extension**-City Engineer Jason Miller explained the project as a combination of replacing sanitary sewer and laterals along Fisher Street plus a section located in the RCA neighborhood that is connected to it. The total project estimate is \$540,000.00. Adam Downey said that if the bids come in with good prices they would like the entire project scope. Andy Harmon made a motion to approve bidding the project as outlined. Grace Oilar seconded the motion. All ayes, motion carried.
8. **Police Department-Conditional Offer of Employment-Treavor Cox**-Mayor Houston made a motion to approve making a conditional offer of employment to Treavor Cox pending his acceptance into the 1977 pension plan. Andy Harmon seconded. All ayes, motion carried.

- 9. Fire Department-Conditional Offers of Employment-Bobby Edwards and Dave Dulin-**Mayor Houston made a motion to approve conditional offers of employment to Bobby Edwards and Dave Dulin pending their acceptance into the 1977 pension plan. Grace Oilar seconded the motion. All ayes, motion carried.
- 10. Consideration of Service Agreement-Stericycle-**Fire Chief Galen Logan reported that through the years the Hospital and Board of Health would accept the used needles and iv's from the paramedics of the fire department for proper disposal. They will no longer provide this service. Chief Logan said that Stericycle will provide the service for \$115.00 per pickup. Grace Oilar made a motion to approve the agreement with Stericycle in the amount of \$115.00 per pickup. Andy Harmon seconded the motion. All ayes, motion carried.
- 11. Tax Sale Properties-Joint Resolutions-**City Attorney George Loy outlined the background with three properties where the White County Commissioners are willing to assign these three as tax sale certificates to the City of Monticello. The addresses are 221 Dewey, 318 Cleveland and a 15 foot strip along East Street adjoining the Sewage Plant. George indicated the City will receive a tax deed for these properties. Andy Harmon made a motion to approve the joint resolutions for the properties. Mayor Houston seconded the motion. All ayes, motion carried.
- 12. Utility Adjustments-**Grace Oilar made a motion to approve the adjustments as presented. Andy Harmon seconded the motion. All ayes, motion carried.

MISCELLANEOUS AND ALL OTHER MATTERS-

There being no further business, meeting adjourned at 6:17 p.m.

James D Mann
Clerk Treasurer
City of Monticello