

City of Monticello



911 W. South Street
MONTICELLO, INDIANA 47960
Phone 574-583-3151

To: Prospective Applicant,

The Monticello Fire Department PRN position application consists of several documents. Applicants seeking a part time Firefighter/EMT or PRN positions should review these basic requirements. The position requirements consist of, but are not limited to:

High School Graduate or G.E.D.
Valid Driver's License
No Felony Criminal History
Indiana Certification as an EMT-B
Indiana Mandatory Firefighter Certification
Oral Interview

Instructions to Applicants

1. Read all instructions carefully.
2. This form must be typed or printed neatly in blue or black ink except where indicated.
3. All items must be completed and necessary documentation included.
4. If additional space is needed, use the supplemental page at the end of the form, referencing each item.
5. The completed packet must be returned to the Monticello Fire Department within any deadlines.

Policy regarding the applicant information summary

1. Failure to comply with instructions and policy regarding this phase of the Applicant Screening Process will result in the rejection of the application.
2. Failure to accurately and truthfully complete this form will result in rejection of the application.
3. Failure to return this form by the specified date will result in the rejection of the application.

Applicant Checklist

Please use the following list as a guide to completing your application and forwarding the requested documentation. Send copies only, not your personal original documents.

- o Birth Certificate
- o Driver's License
- o Any Fire or EMS Certifications
- o High School, College, transcripts, diplomas
- o DD214 Form if applicable
- o Adult limited criminal history
- o BMV records check

Part time & PRN Staff (PRN means non regularly scheduled. Work on as needed basis)

Firefighter/ EMT Position Compensation for Part time, PRN, or Advanced Certification

EMT-B PRN hourly rate \$ 15-19 per hour.

Paramedic PRN hourly rate \$ 18-25.00 per hour

All Part time and PRN positions may work to a maximum of 29 hours per week. Uniforms will be provided. Health insurance is not provided for part time or PRN staff positions.

Final Instructions

Return completed Application to: Attention Assistant Chief

Monticello Fire Department

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Monticello, In. 47960