

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY SEPTEMBER 21, 2015**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on September 21, 2015 at 5:35 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar, and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the August 17, 2015 Board Of Works meeting as presented. All ayes, motion carried.

Mayor Houston requested that two items be added to the agenda under New Business. Under New Business, add #5 Sidewalk Estimates on Market Street. Also, a letter of resignation with Kyle Peterson would be #6.

OLD BUSINESS

1. Mapping Contract-Miller and Associates

This would involve GIS mapping of sanitary sewers, storm sewers, waterlines, gas lines, telephone lines and fiber optic lines. Hourly rates will apply as presented in the short form agreement table A. Mayor Houston made a motion to approve the contract with Miller with a not to exceed figure of \$20,000.00. Grace Oilar seconded. All ayes, motion carried.

2. Supplemental Agreement on DES 1400844-Miller & Associates

This will involve an environmental assessment and a historical evaluation with the National Register of Historic Places. The cost will be increased by \$28,600.00 with the new amount being \$118,800.00. Andy Harmon made a motion to approve the supplemental agreement. Grace Oilar seconded. All ayes, motion carried.

3. Change Order #4 Maple Street Interceptor-Jon Borgers with Wessler & Associates.

Jon Borgers explained that an extra box had to be brought in and used by the contractor at the intersection of Ohio and Maple Streets due to the depth of the fiber optic lines. Mayor Houston pointed out that changes need to be brought to his office for discussion and approval. This was not done in this case. However, since the fiber line was beyond the depth the contractor was planning for it should be approved. Mayor Houston made a motion to approve change order 4. Grace Oilar seconded. All ayes, motion carried.

NEW BUSINESS

1. Police Department-Permission to hire 3 part time receptionists. Andy Harmon made a motion to allow Chief Randy Soliday to hire Mary Jane Rupel, Jordan Gibson, and Lindsey Kesler. Grace Oilar seconded. All ayes, motion carried.

2. Fire Department-Remove Tad Henderson from probationary status effective 4-25-2015. And, a conditional offer of employment pending approval on his pension physical for Jake Reiff. Grace Oilar made a motion to approve both requests. Mayor Houston seconded. All ayes, motion carried.
3. Parks Department-Permission to hire Aaron Goff as a full time employee. Mayor Houston made a motion to hire Aaron Goff effective 9-21-15. Andy Harmon seconded. All ayes, motion carried.
4. Street Department-Permission to hire seasonal employees. Andy Harmon made the motion to approve. Grace Oilar seconded. All ayes, motion carried.
5. Street Department-Quotes for Market Street sidewalk project. This would be from 1st to 3rd Streets on the North side of Market street. Three quotes were received. Mann Concrete for \$27,595.00, Ely Concrete for \$31,820.00 and ADB Construction did not offer a quote. Mayor Ken Houston made a motion to accept the Mann Concrete quotation. Grace Oilar seconded. All ayes, motion carried.
6. Letter of resignation-Kyle Peterson-Police Department
Captain Peterson would like to resign his Captain position so he can move from night shift to a day shift. This would be effective 10-4-2015. Mayor Houston made a motion to accept the resignation for the shift change. Andy Harmon seconded. All ayes, motion carried.

UTILITY ADJUSTMENTS- Grace Oilar made a motion to approve the adjustments as presented with Andy Harmon providing a second. All ayes, motion carried.

There being no further business, meeting adjourned at 6:00 p.m.

James D Mann
Clerk Treasurer
City of Monticello