

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY OCTOBER 19, 2015**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on October 19, 2015 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar, and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Grace Oilar, seconded by Board Member Andy Harmon to approve the minutes of the September 21, 2015 Board Of Works meeting as presented. All ayes, motion carried.

Mayor Houston requested that three items be added to the agenda. Under Old Business number 1 Brittany Lane Water Line Loop and number 2 Discussion of East Ohio Street. Also, under New Business add #9 Modification of Fire Department Standard Operating Guidelines (SOGS)

OLD BUSINESS

1. Brittany Lane Water Line-During the October 5th Council Meeting an engineering estimate of approximately \$15,000.00-\$20,000.00 was approved. Miller & Associates will document the project. Andy Harmon made a motion to have the Water Department solicit quotes for the project. Grace Oilar seconded. All ayes, motion carried.
2. East Ohio Street Discussion-Mayor Houston asked the Board Of Works if there were any questions regarding the status of the project. Andy Harmon inquired if there was a plan that everyone can agree with. Engineer Jason Miller indicated “no” Andy Harmon’s question. Jason Miller indicated he needs direction on where the road needs to be placed along the Rupel and Whitaker properties. Mike Rupel asked where the road is currently drawn and he expressed concern about the committee action and the fact he feels he has not been included in the committee discussion. Mayor Houston indicated that no decision can be made on how to proceed until any remaining questions have been answered.

NEW BUSINESS

1. Quotations for a Hot Asphalt Patcher-Frank Arthur indicated to the Board that he requested three quotes. He developed a list of specifications for those quoting. The quote provided by Jones did not meet the specifications due to the heating system and oil recirculating system. Hoosier Equipment chose not to quote the patcher. Brown Equipment provided a quote that did meet all the specifications. Mayor Houston made a motion to approve the quote from Brown Equipment for \$29,950.00. Grace Oilar seconded. All ayes, motion carried.
2. Pay Application 8 Bryan’s Lift Station- Andy Harmon made a motion to approve the Pay Application. Grace Oilar seconded. All ayes, motion carried.
3. Pay Application #1 Layne Heavy Civil-Grace Oilar made a motion to approve the Pay Application. Andy Harmon seconded. All ayes, motion carried.

4. Tuition Re-Imbursement Agreement-This agreement would provide re-imbusement to the City if an employee of the Fire Department receives paid training and either is terminated prior to completion or does not satisfactorily complete any portion of the course. Mayor Ken Houston made a motion to approve the agreement as written. Andy Harmon seconded. All ayes, motion carried.

5. 2015 Service Agreement with Public Safety Medical-Physicals. Mayor Houston made a motion to approve the contract. Andy Harmon seconded. All ayes, motion carried.

6. Fire Dept-Conditional Offer Of Employment-Grace Oilar made a motion to hire Ryan Kees. Andy Harmon seconded. All ayes, motion carried.

7. Fire Dept-Permission to hire Michael Lee and Jordan Gardner. Andy Harmon made a motion to hire Michael Lee and Jordan Gardner for Regular Scheduled Part Time Employment. Grace Oilar seconded. All ayes, motion carried.

8. Fire Dept-Permission to Advertise for purchase of a new ambulance. Grace Oilar made a motion to allow the Fire Department to advertise for a new ambulance. Andy Harmon seconded. All ayes, motion carried.

9. Fire Department-Modification to Standard Operating Guidelines-Andy Harmon made a motion to approve the SOG's as presented. Grace Oilar seconded. All ayes, motion carried.

UTILITY ADJUSTMENTS- Grace Oilar made a motion to approve the adjustments as presented with Andy Harmon providing a second. All ayes, motion carried.

There being no further business, meeting adjourned at 6:04 p.m.

James D Mann
Clerk Treasurer
City of Monticello