

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
May 16, 2016**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday May 16, 2016 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar, and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the regular meeting of April 18, 2016. All ayes, motion carried.

Mayor Ken Houston requested that Supplemental Agreement No. 1 be added as New Business, Item 5. This agreement is between the City and First Group Engineering to update the current Asset Management Plan for LTAP.

**OLD BUSINESS**

1. Cleaning Quotes-Committee Recommendation-Clerk Treasurer Jim Mann indicated that the committee (Lori Cheever, Brenda Elizalde and Jim Mann) has reviewed the quotes and feel that Grade A Cleaning (Joe Conley) should be awarded the business for cleaning at City Hall and at the Anhier Building. Andy Harmon made a motion to approve Grade A Cleaning as the City's vendor for 1 year starting on July 1, 2016. Ken Houston seconded. All ayes, motion carried.

**NEW BUSINESS**

1. Wastewater-Wessler Invoice 28901-Grace Oilar made a motion to approve Wessler Invoice 28901 as presented. Andy Harmon seconded the motion. All ayes, motion carried.

2. Wastewater-Layne Heavy Civil Pay Application 8-Andy Harmon made a motion to approve the Layne Heavy Civil request # 8 in the amount of \$410,714.27. Grace Oilar seconded the motion. All ayes, motion carried.

3. Street Department-Consideration of Stump Grinder- Special Purchase

City Attorney George Loy suggested that the City may make special purchases where a unique opportunity exists to obtain supplies which present a substantial savings to the City. Street Commissioner Frank Arthur indicated he has researched the price of new (\$50,000.00) and used (\$22,000 to \$35,000) equipment and the purchase of a stump grinder for \$15,000.00 from Lowell Jarvis would be a wise investment. Grace Oilar made a motion to purchase the stump grinder from Lowell Jarvis for \$15,000. Andy Harmon seconded. All ayes, motion carried.

4. American Structurepoint-Proposal for Professional Services, Water Main Relocation on Gordon Road. Water Superintendent Rod Pool indicated the City would be reimbursed on this \$48,000.00 contract. Mayor Houston made a motion to approve the contract with American Structurepoint in the amount of \$48,000.00 dated April 22, 2016. Andy Harmon seconded the motion. All ayes, motion carried.

5. Supplemental Agreement NO. 1 (Added)

Street Commissioner Frank Arthur indicated INDOT would like for the City to have an Asset Management Plan in addition to a Pavement Maintenance Plan. We can convert the maintenance plan to an Asset Management Plan for a fee not to exceed \$9,950.00 with First Group Engineering. This would be a supplemental agreement. Mayor Ken Houston made a motion to approve the agreement as presented and dated May 13, 2016. Grace Oilar seconded the motion. All ayes, motion carried.

Mayor Houston read a Proclamation regarding Public Works Week. This is for the week of May 15-May 22, 2016.

Miscellaneous and all other matters-None

**UTILITY ADJUSTMENTS**- Grace Oilar made a motion to approve the adjustments as presented with Andy Harmon providing a second. All ayes, motion carried.

There being no further business, meeting adjourned at 5:51 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello