

**MINUTES OF SPECIAL MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY FEBRUARY 6, 2017**

A special meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday February 6, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston and Grace Oilar. City Attorney George Loy was also present.

Old Business:

1. Election of Board of Works President-Mayor Houston indicated that Board Member Andy Harmon had served as President in 2016 and would have nominated Grace Oilar as President in 2017. Grace accepted this nomination made by the Mayor in Andy's absence. By acclamation Grace Oilar will be President of the Board in 2017.
2. Accu-dig, Inc. Contract-Storm Line Boring-Fire Station Project-Mayor Houston outlined the intention from the very beginning of the planning on drainage for the new fire station that 6th Street was not going to be excavated in order to provide utility services to the station. Council Member Phil Vogel asked why this was not considered by the people doing the fire station. Mayor Houston indicated the City made decisions to change the original driveway plan to a complete street plan all the way to the property line. Mayor Houston made a motion to approve the contract with Accu-dig in the amount of \$60,000.00. Grace Oilar seconded the motion. All ayes, motion carried.

New Business:

1. Fire Station Project-Jarman's Construction Contract-City Attorney George Loy outlined that this new contract is necessary as a result of Structural Steel Services not being able to fulfill a specific aspect of its original contract to provide steel for the fire station. Mitch Hannum of Garmong hired Jarman's to get the job done and keep the project moving forward. Structural Steel will realize a deduct with its contract to accommodate the new contract with Jarman's. The amount is \$16,535.10. Grace Oilar made a motion to approve the Jarman's contract. Mayor Houston seconded the motion. All ayes, motion carried.
2. (Added) City of Monticello Personnel Policy Manual Changes-Mayor Houston informed the audience there are needed changes to the manual for pages 63 and 64. The Personnel Policy Committee met to discuss and recommend these changes. On page 63 the following language was inserted, "On January 1, following one full year of employment, employee will earn 1 working day of vacation. (example:Hire date 6/1/2014 to 7/1/2015=1 year employment, will earn 1 day January 1, 2016).
** Each additional vacation day earned will be awarded on Jan 1 each year until a maximum of (18) eighteen days is reached.
On page 64 under 3. Bereavement Leave part B "grandparent-in-law" is added. Mayor Houston made a motion to approve the changes as presented. Grace Oilar seconded the motion. All ayes, motion carried.

The meeting was adjourned by Mayor Ken Houston at 5:41 p.m.
James D Mann, Clerk Treasurer, City Of Monticello

Next Regular Board of Works Meeting: Tuesday February 21, 2017 at 5:30 pm
Next Regular Common Council Meeting: Tuesday February 21, 2017 at 6:00 pm