

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
February 21, 2017**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Tuesday February 21, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Andy Harmon and Grace Oilar. City Attorney George Loy was also present.

A motion was made by Board Member Grace Oilar, seconded by Board Member Ken Houston to approve the minutes of the regular meeting of January 17, 2017 and the special meeting of February 6, 2017. Roll call vote-Oilar-aye, Houston-aye, and Harmon-abstain.

Mayor Houston requested there be an addition made to the agenda as item 9 under New Business “SRTS Inspection Engineering-VS Engineering Company”

OLD BUSINESS-Water-Final Execution of Contract Amendment Task Order 2016-04. This is an amendment to Task Order 2016-01. Andy Harmon made a motion to approve the contract amendment in the amount of \$48,300.00. Grace Oilar seconded. All ayes, motion carried.

NEW BUSINESS

1. **Bid Opening** for East South Street Water Line Project-City Attorney George Loy opened the 3 bids presented by Clerk Treasurer Jim Mann. Underground Contractors bid was \$863,383.00 with an alternate bid of \$40,000.00. Solid Finish Construction bid \$636,521.00 with an alternate bid of \$49,189.50. Atlas Excavating bid \$804,046.00 with an alternative bid of \$28,830.00. Andy Harmon made a motion to table action on the bids so as to allow review. Grace Oilar seconded the motion. All ayes, motion carried.
2. Wastewater-Layne Heavy Civil Pay App 17- Grace Oilar made a motion to approve Pay Application #17 as presented in the amount of \$399,955.00. Andy Harmon seconded the motion. All ayes, motion carried.
3. Wastewater-Wessler Invoice 29860- Andy Harmon made a motion to approve invoice 29860 as presented in the amount of \$19,744.58. Grace Oilar seconded the motion. All ayes, motion carried.
4. Wastewater-Agreement with Butler, Fairman, and Seufert, Inc. Superintendent Adam Downey outlined the need for updating the GIS System and make it more user friendly. Payment for the services would be made by the City upon completion of the agreement. Mayor Houston made a motion to approve the agreement. Grace Oilar seconded. All ayes, motion carried.
5. Fire Department-Remove Nick Ingram from Probationary Status and Promote to 1st Class Fireman-Andy Harmon made a motion to approve the request effective 2-24-17. Grace Oilar seconded the motion. All ayes, motion carried.

6. Fire Department-Accept Resignation of Tad Henderson-Andy Harmon made a motion to accept Tad's resignation effective March 15, 2017. Grace Oilar seconded. All ayes, motion carried.
7. Fire Department-Conditional Offer of Employment for Joseph Goltz-Grace Oilar made a motion to make a conditional offer of employment to Joseph Goltz pending the passing of his pension physical. Andy Harmon seconded. All ayes, motion carried.
8. Fire Department-Permission to Hire Regularly Scheduled Part Time Firefighter/Paramedics Grady Fountain and Daniel Mount. Mayor Ken Houston made the motion to hire Grady Fountain and Daniel Mount as Regularly Scheduled Part Time Firefighters/Paramedics. Andy Harmon seconded. All ayes, motion carried.
9. SRTS Inspection Engineering-VS Engineering-Because of the changes on the SRTS Program and the need for additional administrative inspection services on the project the contract will be amended and increased by \$31,900.00. This INDOT project has spanned 7 years and the City has invested in the project. Bid Letting is scheduled for 3-1-2017. Andy Harmon made a motion to approve the change to the scope of services as presented. Grace Oilar seconded. All ayes, motion carried.

Utility Adjustments-Grace Oilar made a motion to approve the utility adjustments as presented. Andy Harmon seconded. All ayes, motion carried.

There being no further business, meeting adjourned at 6:13 p.m.

James D Mann
Clerk Treasurer
City of Monticello