

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
JUNE 19, 2017**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday June 19, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the Regular Meeting of May 15, 2017. All ayes, motion carried.

OLD BUSINESS-None

NEW BUSINESS

1. Street Department-Open Bids 2017 Paving Program-City Attorney George Loy opened the bids and read them as follows:
Midwest Paving-Project 1-\$186,835.00 Project 2-\$295,637.00
E & B Paving-Project 1-\$151,541.32 Project 2-\$269,408.72
Milestone-Project 1-\$184,900.00 Project 2-\$301,400.00
Rieth-Riley-Project 1-\$173,700.00 Project 2-\$282,000.00
Central Paving-Project 1-\$162,871.00 Project 2-\$273,290.00
Action on these bids will be taken under advisement until the next meeting.
2. Wastewater-Wessler Invoice 30241-Grace Oilar made a motion to approve the invoice as presented in the amount of \$24,836.81. Andy Harmon seconded. All ayes, motion carried.
3. Wastewater-Reynolds Pay Application 21-Andy Harmon made a motion to approve the pay application in the amount of \$315,934.11. Grace Oilar seconded the motion. All ayes, motion carried.
4. Wastewater-Open Bids for Existing Generator-Wastewater Superintendent Adam Downey reported there were no bids received. Action on this matter was tabled until the next meeting. Clerk Treasurer Jim Mann indicated he will post it on the Cities/Towns List Serve.
5. Wastewater-Request to Promote Kevin Flaherty to Wastewater Operator-Mayor Ken Houston made a motion to approve the request. Andy Harmon seconded. All ayes, motion carried.

6. Wastewater-Request Approval of Commonwealth Engineering Task Order 2017-02. Sewer Rehab Contractor Request for RFP Assistance. Adam Downey outlined a plan to clean, televise and line sewers over a 4 to 7 year period. The Task Order is a 3 year contract with a not to exceed figure of \$10,410.00. Commonwealth would assist in putting together bid packages. Action on this matter will be tabled until the next meeting.
7. Police Department-Permission to Hire Part Time Receptionists-Chief Randy Soliday indicated he would like to hire Mallory Applegate, Shaylan Meade, and Hallie Feuquay. Grace Oilar made a motion to permit Chief Soliday to hire all three individuals. Andy Harmon seconded the motion. All ayes, motion carried.
8. Review of Quotes for Cleaning Services-Mayor's Assistant Lori Cheever addressed the Board of Works members with an explanation of the quote from City Office Janitorial. She indicated we will be receiving more services than with our current vendor. These include quarterly window cleaning, semi-annual carpet cleaning, and annually strip and wax the bathrooms, kitchen, and entryways. This increases the expense by \$398.00 per month. They would begin cleaning July 1st. Andy Harmon made a motion to accept the pricing from City Office Janitorial. Grace Oilar seconded the motion. All ayes, motion carried.
9. Fire Department-Conditional Offer of Employment-Chad Walther-Chief Galen Logan recommended Chad Walther to fill the position of Firefighter/Paramedic pending the return of his background check and his acceptance into the Indiana State Police and Firefighters Pension Plan. Motion made by Grace Oilar, seconded by Andy Harmon. All ayes, motion carried.
10. Wastewater-Proposals for South Street-Stormwater Improvements-Adam Downey reported there are three quotes for a 670 foot extension west to the ditch along with 2 manholes. Quality Construction quoted \$79,979.00 with \$375.00/per day de-watering. Overbeck quoted \$69,995.00 with \$700.00/per day de-watering. Siteworks quoted \$58,000.00 with \$650.00/day for de-watering. Action was tabled so City Attorney George Loy could review the documents. A special meeting will be planned for July 3, 2017.
11. Street Department-Open Bids on Single Axle Dump Trucks-City Attorney George Loy read four bids: Trans Chicago Truck Group-3 bids and Wiers (WA Jones) 1 bid
All bids included a snow plow and tailgate sander. Trans Chicago bid:
2018 Freightliner M2106 CDL for \$161,434.00. 2018 Freightliner non CDL for \$159,980
2016 Freightliner 108SD "Demo" for \$149,900.00
Wiers International 2018 for \$131,082.00. Mayor Houston made a motion to approve the purchase of the Wiers Dump Truck with plow and sander pending approval of half of the expenditure by the City Council. Grace Oilar seconded. All ayes, motion carried.

12. Fire Department-Public Safety Medical-Chief Galen Logan indicated this is an annual contract for Blood/Lab Work, Medical Testing, Physicals, and Fitness Services. It is in the Department's annual budget. Mayor Houston made a motion to approve the contract with Public Safety Medical in the amount of \$13,805.69. Andy Harmon seconded. All ayes, motion carried.
13. Taylored Systems-Credit on Proposal-Mayor Houston made a motion to approve a credit in the amount of \$7,028.00 on a proposal originally set at \$21,115.00. Andy Harmon seconded. All ayes, motion carried.

Utility Adjustments-Grace Oilar made a motion to approve the utility adjustments as presented. Andy Harmon seconded. All ayes, motion carried.

There being no further business, meeting adjourned at 6:18 p.m.

James D Mann
Clerk Treasurer
City of Monticello