

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
AUGUST 21, 2017**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday August 21, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Grace Oilar, seconded by Board Member Andy Harmon to approve the minutes of the Regular Meeting of July 17, 2017. All ayes, motion carried.

**ADDITIONS OR DELETIONS TO THE AGENDA**-Mayor Houston requested the addition of item 9 under New Business-Consideration of the Engagement Letter with DeFur-Voran, LLP.

**OLD BUSINESS**

1. Wastewater-Commonwealth Engineers-Contract for Long Term Control Plan Study Task Order 2017-03 Study and Report Services. Wastewater Superintendent Adam Downey outlined that the study will keep us on track with IDEM and our long term control plan dealing with the correction of sewer overflows. It will also provide us data regarding asset management so we can better plan for City growth. Andy Harmon made a motion to approve Task Order 2017-03 as presented. Grace Oilar seconded the motion. All ayes, motion carried.

**NEW BUSINESS**

1. Water-Solid Finish Payment Application 2-This is for the East South Street Water Main Project. Grace Oilar made a motion to approve the invoice in the amount of \$117,205.84. Mayor Houston seconded the motion. All ayes, motion carried.
2. Police-Permission to Advertise for Crossing Guards-Mayor Ken Houston made a motion to allow the Police Department to advertise for 2 crossing guards. Grace Oilar seconded the motion. All ayes, motion carried.
3. Parks Department-Permission to Advertise for Full Time Employee-Andy Harmon made a motion to allow the Parks Department to advertise for a Full Time Employee. Mayor Houston seconded the motion. All ayes, motion carried.
4. ADA-Cathy Gross-Consideration of Language Line Services, Inc. Cathy indicated there are no costs for the service unless we use it. It would allow for communication with a customer or patron of the City where there is a language barrier. Andy Harmon made a motion to approve the agreement with Language Line as presented. Grace Oilar seconded. All ayes, motion carried.

5. Wastewater-Reynolds Pay Application 23-Mayor Ken Houston made a motion to approve the pay application from Reynolds in the amount of \$182,585.84. Andy Harmon seconded the motion. All ayes, motion carried.
6. Wastewater-Wessler Invoice 30509- Grace Oilar made a motion to approve the invoice from Wessler in the amount of \$33,266.72. Andy Harmon seconded. All ayes, motion carried.
7. Wastewater-Certificate of Substantial Completion-Reynolds-The Contractor has met the contractual obligation of August 1, 2017 per the details of the agreement with the City. Andy Harmon made a motion to accept the certification as presented. Grace Oilar seconded the motion. All ayes, motion carried.
8. Wastewater-Partial Release of Retainage-Reynolds Construction LLC-The total retainage is \$564,296.02. The request is for 50% of that amount to be released or \$282,148.01. Grace Oilar made a motion to approve the release of retainage to Reynolds in the amount of \$282,148.01. Andy Harmon seconded. All ayes, motion carried.
9. Retention of Legal Services-DeFur Voran LLP-City Attorney George Loy indicated a situation has arisen quickly with one of the Fire Station Contractors R L Turner where they have stopped work on the South Street Extension project. They have indicated they will not resume work unless they receive additional compensation. The City intends to pursue a notice to declare default. The notice will go to RL Turner and their bonding company. George recommends the hiring of John Stuckey on an as needed basis for assisting the City with this matter. Andy Harmon made a motion to approve the agreement with DeFur Voran LLC. Grace Oilar seconded the motion. All ayes, motion carried.

**Utility Adjustments-** Andy Harmon made a motion to approve the utility adjustments as presented. Grace Oilar seconded. All ayes, motion carried.

There being no further business, meeting adjourned at 5:55 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello