

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
November 19, 2018**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday November 19, 2018 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Board Members Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Grace Oilar to approve the minutes of the Regular Meeting of October 15, 2018 and Special Meeting of October 25, 2018. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-None

OLD BUSINESS

1. **Resolution 2018-12**-Resolution Accepting Assignment of Tax Sale Certificates from White County Commissioners-City Attorney George Loy said the White County Commissioners are able to assign two properties to the City with a provision of a 120 day right of redemption by the owners. The properties are 221 Dewey Street and 318 Cleveland Street. These properties will be clear of taxes, liens and encumbrances. Grace Oilar made a motion to approve Resolution 2018-12 as presented. Andy Harmon seconded the motion. All ayes, motion carried.

NEW BUSINESS

1. **Open Bids for Two Year Cash Rent on Farm Property**-City Attorney indicated the request for bids has been duly advertised and there is one bid submitted. Pherson Farms bid for 2019 and 2020 is \$11,750.00 per year. Mayor Houston made a motion to approve the bid from Pherson Farms. Andy Harmon seconded the motion. All ayes, motion carried.
2. **Police Department**-Permission to Hire Full Time Patrolman-Andy Harmon made a motion to permit Chief Soliday to hire Dane Holmes pending acceptance into the 1977 Police and Fire Pension Fund. Grace Oilar seconded the motion. All ayes, motion carried.
3. **Fire Department**-Service Agreement with Scheurich Plumbing-Assistant Chief Craig Green explained the details of the agreement. Grace Oilar made a motion to approve the one year service agreement. Andy Harmon seconded the motion. All ayes, motion carried.

4. **Consideration of Umbaugh Agreement**-Rate Analysis for the Water Utility-Water Superintendent Rod Pool said the last rate increase was done back in 2010-2011. Mayor Houston indicated conducting the study will help the City plan for a new well field as well as define how continued maintenance of water lines can be made. Mayor Houston made a motion to approve the Umbaugh agreement with a not to exceed figure of \$15,000.00. Andy Harmon seconded the motion. All ayes, motion carried.
5. **Consideration of Umbaugh Agreement**-Rate Analysis for the Wastewater Utility-Wastewater Supervisor Adam Downey outlined the need for the analysis is to provide insight to the City as to how the LTCP (long term control plan) with IDEM can be funded with the future projects as laid out by the LTCP. Mayor Houston made a motion to approve the Umbaugh agreement with a not to exceed figure of \$55,000.00. Grace Oilar seconded the motion. All ayes, motion carried.
6. **Consideration of Butler, Fairman, and Seufert, Inc**-GIS Sewer Utility-Wastewater Supervisor Adam Downey indicated this contract will update the current mapping with updated televising of sewer lines along 6th Street and Gordon Road. Andy Harmon made a motion to approve the contract with a not to exceed amount of \$30,000.00. Grace Oilar seconded the motion. All ayes, motion carried.
7. **Consideration of Commonwealth Contract**-CSO LTCP Project 4-Brady Dryer and Brian Desharnais of Commonwealth were present to explain the contract. Brady outlined 3 projects that are being planned for with this contract; Bluewater, West Washington, and an outfall sewer at the treatment plant. Adam Downey said there are three components with the contract and they are for Basic Services (\$590,000.00-mostly design), Resident Project Representative Services (\$240,000.00), and Additional Services (\$135,000.00). Mayor Houston indicated the USDA will be an important source of funding with the potential of the City receiving grant funding in the amount of 45% of the project cost. Councilperson Phil Vogel asked about the project representative cost of \$240,000.00 indicating he felt the figure was high. Brian Desharnais suggested that Commonwealth would rather put a higher budgetary figure in the contract rather than to have to come back to the City for additional funds. Mayor Houston said the details of the contract were discussed on the 15th and Commonwealth understands they should not be coming back asking the City for more funds. Andy Harmon made a motion to approve the Commonwealth Contract as presented. Grace Oilar seconded the motion. All ayes, motion carried.
8. **Utility Adjustments**-Grace Oilar made a motion to approve the adjustments as presented. Andy Harmon seconded. All ayes, motion carried.

MISCELLANEOUS AND ALL OTHER MATTERS-None

There being no further business, meeting adjourned at 6:08 p.m.

James D Mann
Clerk Treasurer
City of Monticello

