

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
JULY 15, 2019**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday July 15, 2019 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Board Members Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Grace Oilar to approve the minutes of the Regular Meeting of June 17, 2019. All ayes, motion carried.

**ADDITIONS OR DELETIONS TO THE AGENDA-None**

**OLD BUSINESS-None**

**NEW BUSINESS**

- 1. Wastewater-Commonwealth-Approval of Invoice 44176-LTCP-CSO-Grace Oilar** made a motion to approve invoice 44176 in the amount of \$66.75. The invoice is for regulatory compliance and will be paid through SRF. Andy Harmon seconded. All ayes, motion carried.
- 2. Wastewater-Commonwealth Engineering Approval of Invoices 44177 and 44178-LTCP Project 4-Wastewater Superintendent Adam Downey** reported these invoices are for easement preparation and preliminary design and will be paid from wastewater capital improvement funds. Andy Harmon made a motion to approve invoices for \$13,350.00 and \$14,556.73, respectively. Grace Oilar seconded the motion. All ayes, motion carried.
- 3. Commonwealth Engineering-Task Order 2019-02-West Washington Street Neighborhood Improvements-Street Commissioner Frank Arthur** outlined the project which would include street improvements on W Washington from Railroad Street to Buss ditch. There would be new sidewalks, streets, and some stormwater separation efforts and the financing may come from Community Crossing or a different source. Mayor Houston pointed out the initial phase of the task order will be for preliminary design. Mayor Houston made a motion to approve Task Order 2019-02 for the project and approve a design amount not to exceed \$69,247.00. Grace Oilar seconded the motion. All ayes, motion carried.

4. **Write Off Uncollectable Account Balances-Water Department**-Clerk Treasurer Jim Mann outlined the 4 specific addresses and the amounts for each case. The total amount is \$98.50. Mayor Houston made a motion to write off all 4 addresses as presented in the amount of \$98.50. Andy Harmon seconded the motion. All ayes, motion carried.
5. **Utility Adjustments**-Grace Oilar made a motion to approve the adjustments as presented. Mayor Houston seconded the motion. All ayes, motion carried.

**MISCELLANEOUS AND ALL OTHER MATTERS**-Mayor Houston reviewed the action previously taken by the City Council regarding speed bumps. The Council approved \$2,000.00 to be spent on purchasing the speed bumps. Andy Harmon made a motion to approve the purchase of speed bumps up to a figure of \$2,000.00. Grace Oilar seconded the motion. All ayes, motion carried.

Mayor Houston also reviewed the matter of the tax sale properties to which we recently received the deeds. He suggested the next step would be to prepare a request for proposals in order to find contractors who would be interested in rehabbing the properties and get them back on the tax rolls. Andy Harmon made a motion to instruct the City Attorney to prepare a request for proposals. Grace Oilar seconded the motion. All ayes, motion carried.

There being no further business, meeting adjourned at 5:50 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello