

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
SEPTEMBER 16, 2019**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday September 16, 2019 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Board Members Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Grace Oilar to approve the minutes of the Regular Meeting of August 19, 2019. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-Clerk Treasurer Jim Mann indicated #2 under New Business should include the addition of crossing guard with the permission to advertise. It should read permission to advertise for part time receptionist and crossing guard. Grace Oilar clarified that # 6 should read permission to advertise, not permission to hire.

OLD BUSINESS

- 1. Fire Department-Award Bid for New Ambulance**-City Attorney George Loy stated that he has reviewed the bids and they both meet the advertised specifications. Grace Oilar made a motion to accept the low bid of Fire Service, Inc. in the amount of \$224,253.00. Andy Harmon seconded the motion. All ayes, motion carried.

NEW BUSINESS

- 1. Fire Department-Permission to Move Mitchell Michal from Regular Part Time Status to PRN Status**-Grace Oilar made a motion to approve the request effective October 1, 2019. Mayor Ken Houston seconded the motion. All ayes, motion carried.
- 2. Police Department-Permission to Advertise for Part Time Receptionist and Crossing Guard**-Mayor Ken Houston made a motion to approve the request as presented. Andy Harmon seconded the motion. All ayes, motion carried.
- 3. Commonwealth Engineering-Permission to Proceed From 60% to 95% Design on the Existing Agreement**-Andy Harmon made a motion to permit Commonwealth Engineering to move forward to 95% design completion with the existing collection improvements contract. Grace Oilar seconded the motion. All ayes, motion carried.

- 4. Commonwealth Engineering-Permission to Update and Resubmit the Existing PER to the Indiana Finance Authority (SRF) for Funding Consideration-**Brain Desharnais with Commonwealth reported the efforts to secure funding assistance with the USDA did not succeed when the review was finalized at the Federal level and the City was informed it would not receive any grant funds. The City held a meeting with the Indiana Finance Authority to discuss the possibility of SRF funding. Jim Mann and Adam Downey spoke of our favorable experiences with the IFA on the Wastewater Treatment Plant project and other projects through the years. Andy Harmon made a motion to give Commonwealth permission to update and resubmit the existing PER to the Indiana Finance Authority for SRF funding consideration. Grace Oilar seconded the motion. All ayes, motion carried.

- 5. Consideration of RQAW Contract Amendment 1-South Main Street-Street**
Commissioner Frank Arthur indicated the amendment deals with environmental services. It was not part of the original contract. Grace Oilar made a motion to approve amendment 1 as presented on DES 1600938. Mayor Ken Houston seconded the motion. All ayes, motion carried.

- 6. Street Department-Permission to Advertise for Full Time Employee-Street**
Commissioner Frank Arthur indicated that with the passing of Joe Maxson (Joe had been with the City for 33 years) an opening now exists in the department. Grace Oilar made a motion to approve the request to advertise. Andy Harmon seconded the motion. All ayes, motion carried.

- 7. Utility Adjustments-**Grace Oilar made a motion to approve the adjustments as presented. Andy Harmon seconded the motion. All ayes, motion carried.

MISCELLANEOUS AND ALL OTHER MATTERS-

There being no further business, meeting adjourned at 5:51 p.m.

James D Mann
Clerk Treasurer
City of Monticello