

**MINUTES OF SPECIAL JOINT MEETING
BOARD OF PUBLIC WORKS AND SAFETY
AND CITY COUNCIL
CITY OF MONTICELLO
MONDAY June 1, 2020**

A special joint meeting of the Board of Public Works and Safety and City Council, of the City of Monticello, Indiana, was held via video conference on Monday June 1, 2020 at 6:00 p.m. The meeting was called to order by Mayor Cathy Gross and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board of Works Members Mayor Cathy Gross, Andy Harmon, and Maury Waymouth as well as City Council Members Bill Cheever, Kim Kramer, Ralph Widmer, Ken Houston and Doug Pepple. City Attorney George Loy was also present.

Approval of Minutes-Ken Houston made a motion to approve the regular meeting minutes of May 18, 2020 as presented. Kim Kramer seconded the motion. All ayes, motion carried.

Additions and Deletions to the Agenda: Mayor Cathy Gross requested the addition for the Board of Works agenda under new business-Cares Act Agreement-Barnes & Thornburgh. Also, for the Council agenda under new business-SOMA Request-Tree Bags and Cares Act Agreement-Barnes & Thornburgh. The Council agenda has two areas of new business indicated and the numbering was corrected to be in proper sequence-items 1 through 7.

Council-New Business

- 1. Adkev-Statement of Benefits-CF-1-Bonnie Cothran**-Bonnie indicated Adkev invested \$2.8 million in new equipment in 2019 which increased the total equipment investment to \$6.6 million. As of 1-1-2020 the number of employees is up to 224 with a payroll of \$6.7 million. She stated that Adkev is doing a better job of retaining their employees. Ken Houston made a motion to approve the Adkev statement of benefits. Ralph Widmer seconded the motion. Roll call vote: Cheever-abstain, Pepple-aye, Kramer-aye, Houston-aye, and Widmer-aye. Motion carried.
- 2. Trilogy-Statement of Benefits-CF-1-Paulie Shively and Peter Massey**-Peter reported Trilogy has had a small increase in the number of employees since last year with a total payroll increase of \$675,000.00. He indicated there is a lot of turn over with assisted living businesses. Bill Cheever made a motion to approve the statement of benefits for Trilogy. Kim Kramer seconded the motion. All ayes, motion carried.

Citizen Participation-None

Department Head Reports-ADA Coordinator Kathryn Tardiff reported that the Mayor's Advisory Council met on May 27th and voted to cancel the golf outing due to the COVID-19 which had been planned for 8-8-2020. She has been working from home. Fire Chief Galen Logan reported on 2 fires and continued work being done on the training center behind the Fire Station. There will be a mandatory training class for firefighters on June 16. Resignations were received from Zach Wolfe and Grady Fountain. Parks Superintendent Mitch Billue reported there are two teams of 6 now working with Scott Kubly and Mickie Seymour to complete various projects. The playgrounds will be opening on June 12.

Police Chief Jason Lingenfelter reported that 5 applicants took their physical and written tests. He is evaluating the information and intends to reach out to them next week. He said the crash calls have gone up. And, both Police and Fire have received \$5,000.00 from Ball Corporation. Street Commissioner Frank Arthur indicated the City does not pick up grass clippings. INDOT will be starting a project on US 24 from Railroad westbound to County Road 300 East. Wastewater Utility Superintendent Adam Downey reported manhole rehab work and SCADA work will begin this week. He expressed concern regarding Electricom and the issues facing water and sewer on N Main Street. Water Superintendent Rod Pool indicated “locates” are increasing. Ralph Widmer asked if the City charges for the “locates”. Rod Pool indicated the law does not allow us to charge.

Committee Reports-None

Old Business

- 1. Old Fire Station-Roof Repair**-Fire Chief Galen Logan indicated the contractors who previously quoted have not responded to his requests for further information and/or clarification. Questions were raised about warranty and the specific details of current leaks. Bill Cheever offered to contact Ray’s Construction to confirm what is covered in the quotes. He will provide feedback to the Council, Mayor, George and the BOW.
- 2. Return to Work Plan**-Mayor Cathy Gross presented the plan and asked for feedback from the Council/Board of Works members. Ken Houston made a motion to approve the plan and have City Attorney George Loy draft a resolution for adoption. Kim Kramer seconded the motion. All ayes, motion carried.
- 3. Utility Plan Recommendation/Proposed Resolution (This is old business 1 with the Board of Works)**-Wastewater Superintendent Adam Downey outlined the details of Resolution 2020-04. Late fees will be waived retroactively on water/wastewater usage beginning in March 2020 through July 2020 usage. The fees and penalties will be credited. Shut offs will resume October 2020. Doug Pepple requested the word “may” be inserted into the third Whereas paragraph. On behalf of the Board of Works Andy Harmon made a motion to approve Resolution 2020-04 as amended. Maury Waymouth seconded the motion. All ayes, motion carried. Doug Pepple made a motion to approve Resolution 2020-04 as amended. Kim Kramer seconded the motion. All ayes, motion carried.

New Business (continued)

Three-Water-RCA Neighborhood Project-Resolution 2020-03 (OCRA) Mayor Cathy Gross indicated this will be the third application with OCRA for project funding. The resolution authorizes a local match commitment of \$262,550.00 for the project. Ralph Widmer made a motion to approve the resolution as presented. Ken Houston seconded the motion. All ayes, motion carried.

Four-Discussion of an Agreement with Dr. Kelly Dardeen-Fire Chief Galen Logan reported he became aware of her through communications with other fire chiefs. She was a Paramedic/EMT and understands the work involved. Police Chief Jason Lingenfelter commented that with mental health matters the officers will not confide in him. They would more likely go to someone else where private conversations are possible. Council member Ken Houston offered a suggestion that this matter of mental health assistance be made a part of the public safety matrix. It was discussed that one person may have up to 6 sessions with a total cost of \$1,075.00. If further sessions or other treatment is necessary it would likely become a work comp matter. The matter was tabled for further consideration.

Five-AIM Medical Trust-2020 Nomination-Clerk Treasurer Jim Mann informed the Council of the responsibility each Medical Trust member City has with regards to board membership. Jenny Percy is up for re-election to the Board. The Council may place her name in nomination. Jim stated that she does wish to continue serving. Doug Pepple made a motion to place Jenny Percy's name in nomination. Bill Cheever seconded. Roll call vote: Cheever-aye, Kramer-aye, Houston-nay, Pepple-aye, and Widmer-aye. Motion carried.

Six-SOMA Request-Tree Bags-Mayor's Secretary Lori Cheever indicated SOMA has requested the City's financial assistance with the purchasing of water bags for the new trees in downtown Monticello. There are 12 trees with each bag being \$15.00. The Urban Forestry Fund will be used to pay for the bags.

Seven-Cares Act-Barnes & Thornburgh Agreement (Board of Works added item under New Business # 1) Mayor Cathy Gross presented this agreement and indicated the special funding from various sources as a result of the coronavirus is complicated to understand. The agreement would provide assistance for the City to navigate the complexities of the documentation required to apply for these funds and complete ongoing reporting documents. City Attorney George Loy indicated Barnes & Thornburgh will do all the reporting once we deliver the bulk information to them. The fee is \$2,500.00. Andy Harmon made a motion to approve the agreement with Barnes & Thornburgh as presented. Maury Waymouth seconded. All ayes, motion carried. Doug Pepple made a motion to approve the \$2,500.00 payment for the Barnes & Thornburgh agreement. Kim Kramer seconded the motion. All ayes, motion carried.

There being no further business before the Joint Meeting, the meeting adjourned at 8:07 p.m.

James D Mann, Clerk Treasurer, City of Monticello