

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
OCTOBER 19, 2020**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held via Zoom on Monday October 19, 2020 at 5:30 p.m. The meeting was called to order by Mayor Cathy Gross and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Cathy Gross and Board Members Maury Waymouth and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Maury Waymouth to approve the minutes of the Regular Meeting of the Board of Works of September 21, 2020. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-Mayor Cathy Gross requested the addition of item 11 under new business as “Street Dept-Permission to Hire Seasonal Help” which would move “Utility Adjustments” to number 12. No objection by the Board.

OLD BUSINESS

NEW BUSINESS

- 1. Open Bids-Old Fire Department Redevelopment Project**-City Attorney George Loy opened the bids as follows: Hamstra-Phase 1 bid-\$519,108.00-Phase 2 \$153,969.00-Phase 3 \$149,486.00. Michiana-Phase 1 \$507,700.00-Phase 2 \$198,800.00-Phase 3 \$157,400.00. JR Kelly-Phase 1 bid-\$551,003.00-Phase 2 Bid-\$158,155.00-Phase 3 Bid-\$180,718.00. Gibson-Lewis Phase 1 bid-\$496,300.00-Phase 2 Bid-\$260,800.00-Phase 3 bid-\$209,800.00. Phase 1-New Council Chambers and a new conference room. Phase 2-Mayor’s Office/ADA Coordinator/Museum. Phase 3-Redevelop the old fire station offices from the 1960’s addition. Andy Harmon made a motion to take the bids under advisement. Maury Waymouth seconded the motion. All ayes, motion carried.
- 2. Open Bids-Street Dept Addition Project**-City Attorney George Loy opened the bids. Hamstra-\$358,244.00. Equiteam, LLC \$376,822.00. Trittech Construction-\$480,000.00. Andy Harmon made a motion to take the bids under advisement. Maury Waymouth seconded the motion. All ayes, motion carried.
- 3. Income Survey Agreement/Lindi Conover-Thompson/EP Collaborations**-Mayor Gross reported the agreement would be for \$3,000.00 and the income survey study would be completed in advance of formalizing an application with KIRPC for a planning grant. The planning grant would be to update the City’s Comprehensive Plan. Maury Waymouth made a motion to approve the agreement with EP Collaborations. Andy Harmon seconded the motion. All ayes, motion carried.

- 4. Wastewater-Commonwealth Invoices 47658 and 47659**-Andy Harmon made a motion to approve the invoices in the amounts of \$26,250.00 and \$4,348.75, respectively. Maury Waymouth seconded the motion. All ayes, motion carried.
Water-Commonwealth Invoices 47565, 47566, and 47568. Maury Waymouth made a motion to approve the invoices in the amount of \$2,520.00, \$8,972.42, and \$6,088.00, respectively. Andy Harmon seconded the motion. All ayes, motion carried.
- 5. Wastewater-Appointment of Bruce Wilson as Assistant Superintendent**-Andy Harmon made a motion to approve the promotion of Bruce Wilson as Assistant Superintendent, effective 10-19-2020. Maury Waymouth seconded the motion. All ayes, motion carried.
- 6. Wastewater-Bob Lindley-90 Day Probationary Status**-Mayor Cathy Gross indicated that Bob's 90 day period ended on October 17th and she then made a motion to increase his pay to the Superintendent's pay level. Maury Waymouth seconded the motion. All ayes, motion carried.
- 7. Authorization to Receive Bids for Cash Rent of City Farm Property**-City Attorney George Loy explained the existing two year lease will be expiring at the end of 2020. He said it is now time to advertise to receive bids once again on the City Farm property. Andy Harmon made a motion to approve the request to move forward with the advertising and receiving of bids. Maury Waymouth seconded the motion. All ayes, motion carried.
- 8. Fire Department-Conditional Offer of Employment-Aaron Miller and Eli Darling**-Andy Harmon made a motion to approve conditional offers of employment to Aaron and Eli pending each passing their pension physicals. This would be effective immediately. Maury Waymouth seconded the motion. All ayes, motion carried.
- 9. Police Department-Permission to Hire Sam Manion**-Maury Waymouth made a motion to hire Sam Manion pending his acceptance into the 1977 Pension Fund. Andy Harmon seconded the motion. All ayes, motion carried.
- 10. Police Department-Consideration of Interlocal Agreement with Twin Lakes School Corporation**-Chief Jason Lingenfelter indicated the agreement needed to be updated because of the new administration. City Attorney George Loy added that the agreement has to do with sharing information and would be completed by passing a resolution. Andy Harmon made a motion to approve the agreement and pass Resolution 2020-12. Maury Waymouth seconded the motion. All ayes, motion carried.
- 11. Street Department-Permission to Hire Seasonal Help**-Mayor Cathy Gross made a motion to approve the Street Department hiring a few seasonal employees during the annual leaf pick up time frame. Maury Waymouth seconded the motion. All ayes, motion carried.

12. Utility Adjustments-Board Member Andy Harmon indicated there was discussion of the Dolick adjustment. He stated the Board of Works has never approved 2 adjustments in one year or switching an adjustment which had been allowed to a higher one in the same calendar year. City Attorney George Loy stated the adjustments could be approved with the exception of the one for Dolick. Andy Harmon made a motion to approve the adjustments as presented with the exception of the Dolick adjustment. He also requested a memorandum be created by the City Attorney which would indicate that the action of the Clerk Treasurer on the Dolick matter not be considered precedent setting and that future questions/concerns raised by utility patrons be brought before the Board of Works. Maury Waymouth seconded the motion. All ayes, motion carried.

MISCELLANEOUS AND ALL OTHER MATTERS-None
There being no further business, meeting adjourned at 6:10 p.m.

James D Mann
Clerk Treasurer
City of Monticello