

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MARCH 15, 2021**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held via Zoom on Monday March 15, 2021 at 5:30 p.m. The meeting was called to order by Mayor Cathy Gross and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Cathy Gross and Board Members Maury Waymouth and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Maury Waymouth to approve the minutes of the Regular Meeting of the Board of Works of February 16, 2021. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-Mayor Gross requested that Commonwealth Invoice 48827 be added to item 3, And, water department invoices 48825, 48826, and 48828 be added as number 4 to the agenda under “new business” and all items shift down by one number. No objections noted.

OLD BUSINESS-None

NEW BUSINESS

- 1. Street Department-Open Bids for W Washington Street Project**-City Attorney George Loy indicated all the bids had been received by the Clerk Treasurer prior to 3:00 pm. The bids were as follows: Rieth Riley-\$1,027,150.00. Milestone-\$1,288,723.00. E & B Paving-\$976,520.00. Andy Harmon made a motion to approve the low bidder E & B Paving pending legal and engineering review. Maury Waymouth seconded the motion. All ayes, motion carried.
- 2. Commonwealth Task Order 2021-1-W Washington Street Phase 2 Community Crossings**-Street Commissioner Frank Arthur outlined phase 2 as new sidewalks, curbs, streets and some drainage improvements from 4th Street to Railroad Street. The cost of this task order is \$89,579.00 and will be paid from CCD and Council Engineering Funds. Maury Waymouth made a motion to approve Task Order 2021-1 as presented. Andy Harmon seconded the motion. All ayes, motion carried.
- 3. Wastewater-Commonwealth Invoices 48747, 48748, 48749, 48750, and 48827.** Andy Harmon made a motion to approve the invoices in the amounts of \$13,500.00, \$15,226.16, \$169.92. \$426.02, and \$901.80, respectively. Maury Waymouth seconded the motion. All ayes, motion carried.

4. **Water-Commonwealth Invoices 48825, 48826 and 48828.** Maury Waymouth made a motion to approve the invoices in the amount of \$3,250.00, \$3,053.99, and \$6,088.00, respectively. Andy Harmon seconded the motion. All ayes, motion carried.
5. **Hamstra Builders-Fire Station Remodel Pay App 3-**Andy Harmon made a motion to approve the pay application for Hamstra in the amount of \$102,067.20. Maury Waymouth seconded the motion. All ayes, motion carried.
6. **Wastewater-Cleary Construction Pay App 2-Collection Systems Improvements-**Maury Waymouth made a motion to approve pay application 2 in the amount of \$15,200.00. Andy Harmon seconded the motion. All ayes, motion carried.
7. **Discussion/Approval of City Office Janitorial Cleaning Contract-**After discussion from the Board of Works members and the City Attorney a motion was made by Andy Harmon to table action on the contract in order to include what the service agreement includes and to make sure workman's compensation insurance is included along with general liability of \$1,000,000.00 and vehicle liability coverage. Maury Waymouth seconded the motion. All ayes, motion carried.
8. **Parks Department-Promotion of Bret Anderson from Maintenance/Equipment Operator II to Maintenance/Equipment Operator I and Permission to Hire Richard Wisinski for Maintenance/Operator II-**Maury Waymouth made a motion to approve the promotion of Bret Anderson from Maintenance/Equipment Operator II to Maintenance/Equipment Operator I. Andy Harmon seconded the motion. All ayes, motion carried. Maury Waymouth made a motion to hire Richard Wisinski for the Maintenance/ Equipment Operator II position. Andy Harmon seconded the motion. All ayes, motion carried.
9. **Jason Miller-Consideration of Watson Construction quote-Bell Project-**City Engineer Jason Miller reported that quotes have been received on the building of a concrete pad for relocation of the bell. The low quote is from Dustin Watson Construction in the amount of \$5,387.00. Andy Harmon made a motion to approve the quote from Watson Construction. Maury Waymouth seconded the motion. All ayes, motion carried.

10. Utility Adjustments-After much discussion on the nature and amount of adjustments during the most recent billing period, Andy Harmon made a motion to approve the utility adjustments as presented. Maury Waymouth seconded the motion. All ayes, motion carried. Regarding the discussion of billing adjustments it was decided to pay careful attention to a situation where someone is allowed to adjust due to letting their water run due to cold weather. It was decided to review this topic for future consideration.

MISCELLANEOUS AND ALL OTHER MATTERS-Mayor Gross read a letter of commendation from Lt. Mike Hill of the MFD for the heroism of Kevin Mohler of the department. At an accident on I-65 Kevin crawled into the cab of a semi to extricate the driver who was upside down. Job well done!

There being no further business, meeting adjourned at 6:50 p.m.

James D Mann
Clerk Treasurer
City of Monticello