

**MINUTES OF REGULAR MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY APRIL 18, 2022**

A regular meeting of the Board of Public Works and Safety of the City of Monticello, Indiana, was held via Zoom and in person on Monday April 18, 2022 at 5:30 p.m. The meeting was called to order by Mayor Cathy Gross at 5:30 pm and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Cathy Gross, Maury Waymouth and Andy Harmon. All members were in person. City Attorney George Loy and Clerk Treasurer Jim Mann were also present and in person.

Andy Harmon made a motion to approve the minutes from the regular meeting of March 21, 2022. Maury Waymouth seconded the motion. All ayes, motion carried.

Additions & Deletions-None

Old Business-None

New Business

- 1. Police Department-Retirement of Monica Phelps-**Chief Jason Lingenfelter reported that Police Secretary Monica Phelps has submitted her letter of retirement effective April 15, 2022. Andy Harmon made a motion to accept her letter as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
- 2. Police Department-Promotion of Jayne White as Police Secretary-**Chief Lingenfelter requested that in light of the retirement of Monica Phelps, Jayne White be promoted to Secretary for a 6 month probationary period. Andy Harmon made a motion to approve the request as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
- 3. Police Department-Resignation of Officer Nathan Meyers-**Chief Lingenfelter reported that Nathan Meyers submitted his letter of resignation effective April 14, 2022. Andy Harmon made a motion to accept the letter of resignation as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
- 4. Wastewater-Commonwealth Amendment to Owner-Engineer Agreement-3-**The amendment adds \$20,000.00 to the Resident Project Representative portion and \$50,000.00 to Construction Engineering Services. Andy Harmon made a motion to approve amendment 3 for the Collection Systems Improvement Project. Maury Waymouth seconded the motion. All ayes, motion carried.
- 5. Wastewater-Collection Systems Improvements-Commonwealth Invoice 51947-**Maury Waymouth made a motion to approve invoice 51947 for the Asset Management Plan in the amount of \$10,516.15. Andy Harmon seconded the motion. All ayes, motion carried.

6. **Agreement with Henriott Group-Human Resources Audit**-Cathy Gross made a motion to approve the audit with Henriott Group in the amount of \$2,500.00 to be paid from the Clerk Treasurer's budget. Andy Harmon seconded the motion. All ayes, motion carried.

7. **Utility Adjustments**-Maury Waymouth made a motion to approve the adjustments in the amount of \$1,643.72. Andy Harmon seconded the motion. All ayes, motion carried.

Miscellaneous and all other matters-None

There being no further business before the Board of Works, the meeting adjourned at 5:50 pm.

Jim Mann, Clerk Treasurer, City of Monticello