

**MINUTES OF REGULAR MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY NOVEMBER 21, 2022**

A regular meeting of the Board of Public Works and Safety of the City of Monticello, Indiana, was held via Zoom and in person on Monday November 21, 2022 at 5:30 p.m. The meeting was called to order by Mayor Cathy Gross at 5:30 pm and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Cathy Gross, Maury Waymouth and Andy Harmon. All members were present and in person. City Attorney George Loy and Clerk Treasurer Jim Mann were also present and in person.

Andy Harmon made a motion to approve the minutes from the regular meeting of October 17 2022. Maury Waymouth seconded the motion. All ayes, motion carried.

Additions & Deletions-None

Old Business-None

New Business

- 1. Water-Public Hearing-RCA Neighborhood Phase 2-PER-**Andrew Robarge with Commonwealth opened the public hearing at 5:33 pm and outlined the project details as presented through a handout which was provided to the members of the audience. Andrew asked if there were any comments/questions regarding the project. Council President Bill Cheever asked how many houses will be impacted by this phase as compared to the 1st phase. Andrew indicated he would obtain the information and get back to Bill. Maury Waymouth asked how old the water lines are. Andrew responded with approximately 120 years. Andrew also stated there is a one year warranty with the property owner on the replacement work done in the right of way (easement). Andrew Robarge requested the two resolutions be adopted. Maury Waymouth made a motion to approve the PER Acceptance Resolution for the SRF Loan Program. Andy Harmon seconded the motion. All ayes, motion carried. Andy Harmon made a motion to approve the Signatory Authorization Resolution for the SRF Loan Program. Maury Waymouth seconded the motion. All ayes, motion carried. The Public Hearing was closed at 5:46 pm.
- 2. Water-Commonwealth Invoices 54043, 54044, 54045-** Andy Harmon made a motion to approve the three invoices in the amounts \$39,000.00, \$360.48, and \$509.03, respectively. Maury Waymouth seconded the motion. All ayes, motion carried.
- 3. Wastewater-Commonwealth Invoices 54035 and 54036-**Note: this was agenda item 4 and was moved to 3. Maury Waymouth made a motion to approve both invoices in the amount of \$300.00 and \$75.00, respectively. Andy Harmon seconded the motion. All ayes, motion carried.
- 4. Receive Bids for 2 Year Cash Rent-City Farm Property-**City Attorney George Loy explained the that the City has leased the property for many years. The leases have been for 2 years. He stated there were 2 bids submitted. Evan Crowell-\$12,243.42/year and Pherson Farms-\$15,600.00/year. Andy Harmon made a motion accept the bid of Pherson Farms. Maury Waymouth seconded the motion. All ayes, motion carried.

5. **Fire Department-Policy Numbers 58 & 59-FEMA Equipment Maintenance**-Andy Harmon made a motion to approve 58 and 59 as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
6. **Fire Department-Amendment to SOG 35-Promotional Requirements**-Assistance Chief Craig Green explained the amendment would allow appointment rank of assistant chief to come from either captain of lieutenant merit officer rank. Andy Harmon made a motion to approve the change as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
7. **Fire Department-New SOG for Ballistic Vests & Helmets**-Assistant Chief Craig Green indicated there was no current SOG on this equipment as it is new for the department. Maury Waymouth made a motion to approve the new SOG as presented. Andy Harmon seconded the motion. All ayes, motion carried.
8. **Fire Department-Permission to Advertise & Hire-Firefighter/Paramedic**-Assistance Chief Green explained that 2 individuals from the previously approved list are not moving forward as had been planned. The need now exists for advertising and then to hire. Maury Waymouth made a motion to approve the request. Andy Harmon seconded the motion. All ayes, motion carried.
9. **Street Department-E & B Paving Pay App 4-West Washington Street**-Street Commissioner Frank Arthur indicated that this should be the final payment on the project. He said the City would like to apply for a new round of Community Crossings funding next year and this project needs to be closed out prior to applying next year. Andy Harmon made a motion to approve pay app 4 for \$38,210.47. Maury Waymouth seconded the motion. All ayes, motion carried.
10. **Utility Adjustments**-Andy Harmon made a motion to approve the adjustments in the amount of \$1,181.05. Maury Waymouth seconded the motion. All ayes, motion carried.

Miscellaneous and all other matters-Veteran's Service Officer Nathan Baker requested a parking space be made available in front of his office located at 120 N Main Street. This would assist some veterans that require help getting in and out of the building. Maury Waymouth made a motion to approve the request. Andy Harmon seconded the motion. All ayes, motion carried.

There being no further business before the Board of Works, the meeting adjourned at 6:11 pm.

Jim Mann, Clerk Treasurer, City of Monticello