

**MINUTES OF REGULAR MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY NOVEMBER 20, 2023**

A regular meeting of the Board of Public Works and Safety of the City of Monticello, Indiana, was held on Monday November 20, 2023 at 5:30 p.m. The meeting was called to order by Mayor Cathy Gross at 5:30 pm and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Cathy Gross, Maury Waymouth and Andy Harmon. All members were in person. City Attorney George Loy and Clerk Treasurer Jim Mann were also present and in person.

Maury Waymouth made a motion to approve the minutes from the Regular Meeting of October 16, 2023. Andy Harmon seconded the motion. All ayes, motion carried.

Additions & Deletions-Mayor Gross requested that agenda items 18 and 19 with White County Area Plan be moved to the Council agenda as items 5 and 6. Also, that the Street and Police Department's resignation requests be added to the BOW agenda as items 18 and 19, respectively.

Old Business-None

New Business

- 1. Utility Adjustments Requests-** Andy Harmon made a motion to approve the Britt's request of an adjustment in the amount of \$105.08. Maury Waymouth seconded the motion. All ayes, motion carried.
- 2. Wessler-WWTP Biosolids Dewatering Project-**Jon Borgers representing Wessler updated the BOW members on the status of SRF approval and the next steps with moving forward. It was agreed to wait and take action at the next BOW meeting.
- 3. Consideration of Contract-Commonwealth Engineering-**City Attorney George Loy indicated that Commonwealth has been assisting the City on the Long Term Control Plan contract with Cleary Construction. This has required additional work due to the sink holes on Beach Drive. Andy Harmon made a motion to approve the task order 2023-03 as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
- 4. Commonwealth Change Order-RCA Project-**Maury Waymouth made a motion to extend the contract time by 240 days due to delays in receiving materials for the project. Andy Harmon seconded the motion. All ayes, motion carried.
- 5. Commonwealth Engineering-LGS Pay Apps 2 and 3-**Andy Harmon made a motion to approve pay app 2 in the amount of \$787,687.31 and pay app 3 in the amount of \$593,149.95. Maury Waymouth seconded the motion. All ayes, motion carried.
- 6. Water-Commonwealth Invoices 57438, 57439, 57440 and 57441-RCA Neighborhood Phase 2-**Maury Waymouth made a motion to approve the invoices in the amounts of \$26,342.69, \$940.17, \$2,914.48 and \$161.30, respectively and as presented. Andy Harmon seconded the motion. All ayes, motion carried. Regarding invoice 57441, payment from LGS Plumbing for overtime expenses must be received by the City prior to releasing payment.

7. **Street Department-Permission to Purchase Wheel Loader**-Commissioner Frank Arthur requested permission to trade in the Kubota loader and purchase a 2023 John Deere 244P from West Side Tractor Sales. He did receive 3 bids per the City's policy. Maury Waymouth made a motion to approve the request as presented. Andy Harmon seconded the request. All ayes, motion carried. (Price is \$120,833.17 with a trade in of \$22,500.00=\$98,333.17)
8. **Fire Protection Contract-Union Township**-Commissioner Galen Logan reported the contract is for a 6 year period. It has funding of \$1,000,000.00 for a new engine, \$30,000.00 for new equipment annually, and \$400,000.00 towards the purchase of a new aerial truck. This is in addition to annually providing \$112,000.00. Maury Waymouth made a motion to approve the contract as presented. Andy Harmon seconded the motion. All ayes, motion carried.
9. **Police Department-Resignation of Mark McKean**-Andy Harmon made a motion to accept the resignation of Mark McKean effective November 19, 2023. Maury Waymouth seconded the motion. All ayes, motion carried.
10. **Police Department-Promotion of Walker Donley**- Maury Waymouth made a motion to approve the promotion of Walker Donley to Level 1 Patrolman effective 11-20-2023. Andy Harmon seconded the motion. All ayes, motion carried.
11. **Parks Department-Permission to Hire a Programs & Facilities Coordinator**-Andy Harmon made a motion to approve the request by Mitch Billue, Parks Superintendent. Maury Waymouth seconded the motion. All ayes, motion carried.
12. **Wastewater-Pay Increase for Bob Neal**-Maury Waymouth made a motion to increase the pay rate for Bob Neal by \$.25 per hour. Andy Harmon seconded the request. All ayes, motion carried.
13. **Fire Department-Resignation of Ronnie Graham**- Andy Harmon made a motion to accept the resignation of Ron Graham, effective 11-24-2023. Maury Waymouth seconded the motion. All ayes, motion carried.
14. **Fire Department-Conditional Offers of Employment**-Commissioner Galen Logan reported that Courtney Daymude, Dilan Cruz, and Garrett Swaim have been selected to receive conditional offers of employment pending passage of the 1977 Pension Physicals. Andy Harmon made a motion to approve the conditional offers of employment as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
15. **Fire Department-Pay Increase for Kristie Lane**-Andy Harmon made a motion to approve the pay increase to \$21.71 per hour. Maury Waymouth seconded the motion. All ayes, motion carried.
16. **Fire Department-Pay Increase for Mary McLaughlin**-Andy Harmon made a motion to approve the pay increase for Mary McLaughlin to \$15.00 per hour. Maury Waymouth seconded the motion. All ayes, motion carried.
17. **Safety Compliance-Bob Hickman-Hazard Communication Policy**-Bob explained that the policy involves the control of chemicals purchased and used by the City. It includes the document control of material safety data sheets for the chemicals. Andy Harmon made a motion to adopt/approve the policy as presented. Maury Waymouth seconded the motion. All ayes, motion carried.

18. **Street Department-Accept Resignation of Bryan Haygood**-Maury Waymouth made a motion to accept the resignation of Bryan Haygood, effective 12-1-2023. Andy Harmon seconded the motion. All ayes, motion carried. Additionally, Andy Harmon made a motion to permit the hiring of Evan Wiley, effective 12-11-2023. Maury Waymouth seconded the motion. All ayes, motion carried.
19. **Police Department-Accept the Resignation of Daryl Rickey/Permission to Hire Emily Anderson**-Maury Waymouth made a motion to accept the resignation of Daryl Rickey as Crossing Guard, effective 11-20-2023 and hire Emily Anderson as her replacement. Andy Harmon seconded the motion. All ayes, motion carried.

Miscellaneous and all other matters-None

There being no further business before the Board of Works, the meeting adjourned at 6:19 pm.

Jim Mann, Clerk Treasurer, City of Monticello