

**MINUTES OF MEETING
BOARD OF WORKS
CITY OF MONTICELLO
MONDAY DECEMBER 16, 2024**

The meeting of the Board of Works, of the City of Monticello, Indiana, was held at 120 West Washington Street on December 16, 2024. The meeting was called to order at 5:30 pm by Mayor Aaron Sims. The meeting opened with the Pledge of Allegiance. While the meeting was conducted in person, it was also available via Zoom and live on Facebook.

ROLL CALL: Call by Clerk Treasurer Doug Pepple was answered by Mayor Aaron Sims, Steve Brown, Josh Leonard and City Attorney George Loy.

OLD BUSINESS:

1. Technology – Brand Tech recommended firewall software was researched by Steve Brown who moved to accept the Brand Tech quote. The motion was seconded by Josh Leonard. All ayes.

NEW BUSINESS:

1. Utility Adjustments:
 - a. The utility adjustment for Gillespie (represented by Calley Spear) was accepted by and moved by Steve Brown and seconded by Josh Leonard. All ayes.
 - b. Josh Leonard moved to accept the Hoff utility adjustment request, seconded by Steve Brown. All ayes.
2. Two bids were received for the City Park Lift Station Project:
 - a. F&K Construction for \$1,307,905.00
 - b. Reynolds for \$1,747,000

The bids were taken under advisement for engineering and legal vetting.

3. HWC Engineers presented an invoice for their work on the City Park Lift Station project. Invoice #2024-098-S 9 in the amount of \$5,212.50 was moved to accept by Josh Leonard and seconded by Steve Brown. All ayes.
4. Wessler invoice #45925 in the amount of \$9,723.49 for engineering services at the wastewater plant was moved to pay by Steve Brown and seconded by Josh Leonard. All ayes.
5. Wessler Engineers presented pay application #9 for approved work done by Reynolds Construction at the wastewater plant. The pay application will be submitted to the Indiana Finance Authority to be paid from the city's revolving loan (SRF). Steve Brown moved to approve and submit the request; seconded by Josh Leonard. All ayes.
6. Wessler Engineers presented pay application #10 for approved work done by Reynolds Construction at the wastewater plant. The pay application will be submitted to the Indiana Finance Authority to be paid from the city's revolving loan (SRF). Steve Brown moved to approve and submit the request; seconded by Josh Leonard. All ayes.
7. Police Chief Travis Clark was please to announce he has a strong patrolman candidate. He asked for permission to make a conditional offer of employment to Aaron Benedict. Josh Leonard moved to permit the offer and seconded by Steve Brown. All ayes.
8. Chief Clark, finding a very attractive offer to purchase two new police vehicles, asked for the Board's permission to place the order this year to validate the offer. The motion to accept was made by Steve Brown and seconded by Josh Leonard. All ayes.
9. The Fire Department asked for permission to make a conditional offer of employment to to Leslie Coopman. Josh Leonard moved to permit the offer and seconded by Steve Brown. All ayes.

MISCELLANEOUS AND ALL OTHER - None

ADJOURNMENT: There being no further business the meeting adjourned at 5:57 p.m.

Respectfully,

Doug Pepple

Clerk Treasurer, City of Monticello