

**MINUTES OF MEETING
BOARD OF WORKS
CITY OF MONTICELLO
MONDAY JANUARY 22, 2024**

The regular meeting of the Board of Works, of the City of Monticello, Indiana, was held at 120 West Washington Street on January 22, 2024. The meeting was called to order at 5:31 pm by Mayor Aaron Sims. The meeting opened with the Pledge of Allegiance. While the meeting was conducted in person, it was also available via Zoom and live on Facebook.

Roll Call: Called by Clerk Treasurer First Deputy, Mark Black was answered by Mayor Aaron Sims, Steve Brown and Josh Leonard; and City Attorney George Loy.

Election of Board of Works President: Steve Brown nominated Josh Leonard as president, Aaron Sims seconded. All ayes, the motion carried.

Minutes: Minutes of the December meeting were not available.

Additions & Deletions: None

New Business: As a courtesy to those requesting an adjustment, Mayor Sims advanced the agenda for utility adjustments

15. Utility Adjustments

Juan Valdez \$267.69 November toilet leak. Motion to approve by Steve Brown, seconded by Josh Leonard. All ayes.

Melissa Rice \$314.96 November toilet leak. Motion to approve by Josh Leonard, seconded by Steve Brown. All ayes. Motion carried.

Old Business: Community Crossings MG 2023-2 Acceptance of Bids

Frank Arthur applied for and was awarded an INDOT Community Crossings grant in the amount \$1,000,000 award in 2023. After legal and engineering review the contracts were awarded to:

1. Mill and Resurface Contract for streets in the RCA Water Main Replacement project area – Central Paving in the amount of \$684,781.46
2. North Main Street Rebuild Contract – Milestone Contractor \$656,130.00

Motion to accept these low bids and contractors was made by Steve Brown and seconded by Josh Leonard. All voted aye. Motion passed.

New Business:

1. Water – Commonwealth Pay App #5

Brad Haygood reported this invoice \$77,248.30 regarding the RCA Project, Phase II. Josh Leonard moved and Steve Brown seconded. All ayes. Motion carried.

2. Water – Commonwealth RCA Phase 2 Change Order #2 (deduct)

Brad Haygood reported milling and resurface deduction of \$722,400.00 due to Community Crossings award as reported by Frank Arthur in Old Business above. Josh Leonard moved and Steve Brown seconded. All ayes. Motion carried.

3. Wastewater – WWTP Biosolids Dewatering Project Status

Per Bob Lindley announced the contract was awarded to Wessler Engineering. Wessler engineer John Borges reported work will begin late summer or early fall due to availability of equipment and electronics. John further explained amendment to PER #1 design and bidding of the project and then amendment #2 deals with construction administration. Josh Leonard moved to table until February meeting and Steve Brown seconded. All ayes. Motion carried.

4. MPD – Permission to hire part-time receptionist

Officer Morehead reported interviews by office manager Jane Weiss with Trina Nevitt and Carmen Mancia were successful and is seeking to offer both a part time receptionist position. Mayor Sims moved to approve seconded by Steve Brown. All ayes. Motion carried.

5. MPD – Consideration for new K-9

Officer Morehead requested permission to purchase a new K-9 for \$17,000 that includes 6 weeks of training that would be funded by the police department non-reverting fund. Josh Leonard moved to approve and Steve Brown seconded. All ayes. Motion carried.

6. MPD – Confirmation of Officer Status

Officer Morehead requested all officers who had resigned this year be reinstated at their same rank per their respective rescinding of their resignations. Steve Brown moved to approve and Josh Leonard seconded. All ayes. Motion carried.

7. Water – Consideration of Standish Contract

George Loy announced that in-lieu of a water superintendent and thus the inability to report to IDEM in a timely way, Mayor Gross entered into an agreement with Standish to provide the necessary expertise in reporting to IDEM. Attorney Loy suggested it would be appropriate for the current Board of Works to reaffirm the agreement at \$4,500 per month on a month-to-month basis. Steve Brown moved to approve and Josh Leonard seconded. All ayes. Motion carried.

8. MFD – Permission to remove Eric Junk from Probationary status to Public Safety Level 1

Chief Cody Scheurich reported Eric Junk has fulfilled all the requirements to move to Level 1. Steve Brown moved to approve and Josh Leonard seconded. All ayes. Motion carried.

9. MFD – Permission to Advertise for two Fulltime FF/Paramedics

Chief Cody Scheurich is seeking 2 additional fulltime firefighter paramedics. He is requesting advertising permission from the Board of Works. Josh Leonard moved to approve and Steve Brown seconded. All ayes. Motion carried.

10. MFD Promotion of Chad Walther to Captain

A former lieutenant for 2 years Chief Scheurich recommended Chad for promotion to Captain. Josh Leonard moved to approve and Steve Brown seconded. All ayes. Motion carried.

11. MFD – Promotion of 2 FF/Paramedics to Lieutenant

After interviewing several in the department, Chief Scheurich recommend Aaron Miller and Bobby Edwards be promoted to Lieutenant. Josh Leonard moved to approve and Steve Brown seconded. All ayes. Motion carried.

12. MFD – Consideration of change to uniform policy

Chief Scheurich expressed availability of some choices are limited and is seeking more comfortable uniforms based on various types of weather. Each fulltime FF/Paramedic is provided with a \$1,000 clothing allowance. Steve Brown moved to approve and Josh Leonard seconded. All ayes. Motion carried.

13. Consideration of approval of real estate purchase contract

Attorney George Loy explained the property adjacent to the waste water plant has been an object of interest to the City for some time. Two qualified real estate appraisers provided estimated value which the City is bound to not exceed the average of the two. The owners were willing accept their findings in the amount of \$118,500. Superintendent Bob Lindley explained the importance of acquiring the property for further plant

expansion for the IDEM agreed order for Phase 5. It would be funded by the department's capital projects funds. Josh Leonard moved to approve and Steve Brown seconded. All ayes. Motion carried.

14. Water Department – Consideration of Disciplinary Action

Mayor Sims provided background that information provided to an Board of Works executive session proved the Water Superintendent had violated City's Personnel Policy Handbook. Mayor Sims moved for termination immediately. Josh Leonard seconded the motion. All voted aye. Motion carried.

15. Utility Adjustments (See above.)

Miscellaneous and All Other Matters:

Nick Green expressed appreciation for the opportunity of describing Mobile Integrated Health (MIH) to an AARP event in Indianapolis and being surprised by some local city officials during the presentation. Further, Nick will be testifying in the state house about the value of MIH with Crawfordsville and Delaware County.

Andrew Robarge of Commonwealth Engineers announced the City was awarded an ACEC Engineering Excellence Award for the RCA Phase II project. The presentation will be March 5th.

Adjournment: There being no further business the meeting adjourned at 6:13 p.m.

Additional: I wish to express my appreciation, again, to my first deputy, Mary Black, for her gathering this meeting's minutes in my absence.

Respectfully,

Doug Pepple

Clerk Treasurer, City of Monticello