

**MINUTES OF MEETING
BOARD OF WORKS
CITY OF MONTICELLO
TUESDAY, FEBRUARY 20, 2024**

The regular meeting of the Board of Works, of the City of Monticello, Indiana, was held at 120 West Washington Street on Tuesday, February 20, 2024. The meeting was called to order at 5:30 pm by Mayor Aaron Sims. The meeting opened with the Pledge of Allegiance. While the meeting was conducted in person, it was also available via Zoom and live on Facebook.

ROLL CALL: Called by Clerk Treasurer Doug Pepple was answered by Mayor Aaron Sims, Steve Brown and Josh Leonard; and City Attorney George Loy.

MINUTES:

Steve Brown moved to approve the minutes of the December 18, 2023 which was seconded by Josh Leonard. All ayes. Motion passed

Josh Leonard moved to approve the minutes of the January 2, 2024 meeting which was seconded by Steve Brown. All ayes. Motion passed

ADDITIONS & DELETIONS: None

OLD BUSINESS:

Wessler Engineering John Borges explained amendment #2 for the dewatering project agreement that deals with construction administration. Josh Leonard moved to approve the amendment and seconded by Steve Brown. All ayes. Motion passed

George Kingsley agreed to have his 1.5” meter to be switched out to a .75” meter. There was discussion about the cost of the new meter of \$360.00 and an adjustment to Mr. Kingsley’s utility bill of \$1,002.28. A motion was made by Steve Brown to allow Mr. Kingsley’s utility adjustment and seconded by Josh Leonard. All ayes. Motion passed. Regarding the cost of the new, smaller meter to be charged to Mr. Kingsley was tabled for further consideration.

NEW BUSINESS:

Utility Adjustments:

Connie Miiller reported a broken pipe that was repaired on January 22nd resulted in a request for an adjustment of \$74.20. Steve Brown moved to allow the requested adjustment which was seconded by Josh Leonard. All ayes. Motion passed.

Dale Timm reported a broken pipe that was repaired on January 5th resulted in a request for an adjustment of \$194.28. Steve Brown moved to allow the requested adjustment which was seconded by Josh Leonard. All ayes. Motion passed.

Calvary Temple experienced a leaking pipe. Charlie Roberts requested an adjustment for the church. Josh Leonard moved to allow the requested adjustment which was seconded by Steve Brown. All ayes. Motion passed.

Commonwealth Invoices: Water RCA Project:

Brad Haygood, being familiar with invoice #58310, suggested that invoice be approved. Invoice #58310 in the amount of \$2,632.42 Steve Brown made the motion to approve and was seconded by Josh Leonard. All ayes. Motion passed.

Having not being with familiar with the remaining invoices, Brad and the Board members were reluctant to move forward with approval. Josh Leonard moved to table consideration of the remaining Commonwealth invoices, Steve Brown seconded the motion. All ayes. Motion passed.

Invoice #58042 in the amount of \$23,433.55 Tabled for more information

Invoice #58043 in the amount of \$188.03 Tabled for more information

Invoice #58044 in the amount of \$1,786.30 Tabled for more information

Invoice #58311 in the amount of \$23,699.82 Tabled for more information

Commonwealth Invoice: Wastewater:

Invoice #58050 in the amount of \$6,866.09 Tabled for more information

It was agreed that a special Board of Works meeting will be called quickly to reconsider the tabled Commonwealth invoices. (Subsequent to this meeting, the special meeting was scheduled for February 26th at 4:30pm)

MFD – Chief Cody Scheurich explained the Dive Team S.O.G.’s were needed as none existed before. Josh Leonard moved to accept them as presented which was seconded by Steve Brown. All ayes. Motion passed.

MFD – Chief Cody Scheurich explained the ongoing annual Ivy Tech Affiliation Agreement with MFD. Steve Brown moved to accept the agreement as presented which was seconded by Josh Leonard. All ayes. Motion passed.

MPD – Chief Travis Clark recommended the promotion of Trevor Cox to Lieutenant. Steve Brown moved to accept the promotion of officer Cox as presented which was seconded by Josh Leonard. All ayes. Motion passed.

MPD – Chief Travis Clark recommended the promotion of Charlie Morehead to Captain. Josh Leonard moved to accept the promotion of Charlie Morehead as presented which was seconded by Steve Brown. All ayes. Motion passed.

MPD – Chief Travis Clark recommended the promotion of Edgar Estudillo from Probationary Officer to Level 1 Patrolman. Steve Brown moved to accept the promotion of Edgar Estudillo as presented which was seconded by Josh Leonard. All ayes. Motion passed.

Street – Superintendent Frank Arthur explained special purchase of a “Total Patcher” and a greatly reduced price. Having leased it last year with excellent results, the department can find many uses for the machine. The price of \$57,900 being an extraordinary and unique price, attorney George Loy reminded the board of the Indiana Code 5-22-10-5 and the adopted city’s Purchasing Policy provides for these types of special purchases. Josh Leonard moved to accept the recommendation for the special purchase as presented by Superintendent Arthur which was seconded by Steve Brown. All ayes. Motion passed.

Water and Waste Water – Both water and wastewater leadership reminded the board that it had been 2 years since the last utility rate studies were done. Municipal CPA firm Baker Tilley agreed provide a financial management report (FMR) for both utilities at \$7,500 each. Josh Leonard moved to accept the proposal as presented which was seconded by Steve Brown. All ayes. Motion passed.

MISCELLANEOUS AND ALL OTHER

Mayor Sims announced he renegotiated the Standish Agreement to provide required water reporting to various agencies such as the E.P.A. and I.D.E.M. such that city would be in full compliance. The original contract called for a month-to-month fee of \$4,500. Mayor Sims new agreement with Standish called for a monthly fee of \$4,250 for 12 months beginning on February 1, 2024. Josh Leonard moved to accept the new Standish agreement as presented which was seconded by Steve Brown. All ayes. Motion passed.

Adjournment: There being no further business the meeting adjourned at 6:18 p.m.

Respectfully,

Doug Pepple

Clerk Treasurer, City of Monticello