

**BOARD OF WORKS
REGULAR MEETING MINUTES
CITY OF MONTICELLO
TUESDAY, JANUARY 20, 2026**

A regular meeting of the Board of Works, of the City of Monticello, Indiana, was held at 120 West Washington Street on Tuesday, January 20, 2026. The meeting was called to order at 5:40 pm by Mayor Aaron Sims. The meeting opened with the Pledge of Allegiance. While the meeting was conducted in-person, it was available via Zoom and live on YouTube and Facebook.

ROLL CALL:

Mayor Aaron Sims, Josh Leonard, Steve Brown and City Attorney George Loy answered in person by Clerk Treasurer Shanda Cortez.

MINUTES:

Josh Leonard moved to approve the minutes from December 29, 2025, and was seconded by Steve Brown. All ayes.

ADDITIONS AND DELETIONS: Addition #8-Clerk Treasurer 2nd Deputy resignation.

OLD BUSINESS:

1. **STREET: ACCEPT POUR BOYS QUOTE:** Superintendent Frank stated the quote was for the Sixth Street sidewalk project. The quote was for \$52, 815.25. Josh Leonard made motion to accept. Steve Brown seconded. All ayes. Quote accepted.

NEW BUSINESS:

1. **MPD: AARON BENEDICT-MOVED TO PUBLIC SAFETY 1:** Assistant Chief Kyburz spoke and stated that Officer Benedict has completed all requirements to be moved to Public Safety 1 and to be removed from probationary status. He would like it to be in effect on 1/12/26 for the pay increase. Steve Brown made motion to approve. Josh Leonard seconded. All ayes. Motion carried.
2. **WASTEWATER: HWC CHANGE ORDER REDUCTION:** Superintendent Bob stated that this change order #1 for a deduction of \$65,705.00. Josh Leonard made motion to approve. Steve Brown seconded. All ayes. Motion carried.
3. **WASTEWATER: HWC-F&K PAY APP #5:** Superintendent Bob stated this invoice was for city park lift station labor and material used in December. The invoice in the amount of \$14,012.50. Josh Leonard made motion to approve. Steve Brown seconded. All ayes. Motion carried.
4. **WASTEWATER: HWC INVOICE 2024-098-S-22:** Superintendent Bob stated this was for the engineering services. Invoice in the amount of \$2, 780. Steve Brown made motion to approve. Josh Leonard seconded. All ayes. Motion carried.
5. **WASTEWATER: HWC INVOICE 2024-098-S-19:** Superintendent Bob stated that this invoice was missed and this was for services for the majority of the city lift station work in 2025 in the amount of \$28,196.58. Steve Brown made motion to approve. Josh Leonard seconded. All ayes. Motion carried.
6. **MAYOR: ALT & WITZIG CONSULTING CONTRACT:** City Attorney Loy stated that this is for Phase 1 of environmental study for the Lowry Building purchase. This was subject to council funding approval. Josh Leonard made motion to approve. Steve Brown seconded. All ayes. Motion carried.
7. **CONSIDERATION OF CITY ATTORNEY AGREEMENT:** City Attorney Loy discussed that this was an agreement for him to continue to do work for the city under the mayor. Josh Leonard made motion to approve. Steve Brown seconded. All ayes. Motion carried.
8. **CLERK TREASURER 2ND DEPUTY RESIGNATION:** Clerk Treasurer Shanda stated that she received a resignation from her 2nd deputy. This will be effective 1/30/26. Josh Leonard made a motion. Steve Brown seconded. All ayes. Motion carried.

MISCELLANEOUS AND ALL OTHER: None

ADJOURNMENT:

There being no further business the meeting adjourned at 6:01pm.

Respectfully,

Shanda Cortez

Clerk Treasurer, City of Monticello