

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY MAY 18, 2015**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on May 18, 2015 at 5:40 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar, Andy Harmon and City Attorney George Loy.

A motion was made by Board Member Grace Oilar, seconded by Board Member Andy Harmon to approve the minutes of the April 20, 2015 minutes as presented. All ayes, motion carried.

Regarding the agenda Mayor Ken Houston requested that 1 item under new business be added and 1 item be removed from the posted agenda. Mark Dickerson with Lightstream was added as new business and item 7 Consideration of the Policy and Procedures manual was tabled. There are ADA and Title VI related matters to be taken into consideration with the Policy manual.

OLD BUSINESS

1. Wastewater Dept-Dodge Camp Sewer Line-George Loy read the one quote received from Accu-Dig for \$104,944.40. Andy Harmon made a motion to reject the quote from Accu-Dig. Ken Houston seconded. All ayes, motion carried.

NEW BUSINESS

1. Mark Dickerson with Lightstream would like to obtain a franchise agreement for video services. This would be a new service to go along with the fiber internet services they are bringing to Monticello. No action was taken so as to allow Lightstream and the City to discuss the details and have an agreement ready for the Board Of Works for the June 15th meeting, if at all possible.
2. Street Department-Permission to have a sale of excess equipment. Grace Oilar made a motion to approve the request to sell the excess equipment via the internet. Andy Harmon seconded. All ayes, motion carried.
3. Police Department-Permission to advertise for hiring 2 part time receptionists. Andy Harmon made a motion with Grace Oilar seconding. All ayes, motion carried.
4. Fire Department-Resignation of Trevor Stinson. Ken Houston made a motion to accept Trevor's resignation. Andy Harmon seconded. All ayes, motion carried.
5. Fire Department-Permission to interview prospective new employees to replace Trevor Stinson. Andy Harmon made a motion to approve. Grace Oilar seconded. All ayes, motion carried.
6. Fire Department-Mutual Aid Agreement. Grace Oilar made a motion to approve the mutual aid agreement with the Delphi Tri-TWP Fire Protection Territory. Andy Harmon seconded. All ayes, motion carried.
7. Fire Department-Promotion to Lieutenant. Mayor Ken Houston made a motion to promote Shane Swaim to Lieutenant. Grace Oilar seconded. All ayes, motion carried.

8. Dan Hedden-Umbaugh-Agreement for Account Support Services

Dan outlined the two agreements involved. One is an agreement for accounting support services. The other is dealing with continuing disclosure requirements the City has to its bond holders and other government entities. City attorney George Loy indicated he has read the agreement over and is fine with its content. Grace Oilar made a motion to approve the agreements seconded by Andy Harmon. All ayes, motion carried.

9. Consideration of SRTS Amendment 2-Mayor Houston indicated the amendment is for the Safe Routes to School project with INDOT. It involves right of way acquisition along 3rd Street South of Broadway and the including of information relating to the property being in a historical district. Andy Harmon made a motion to approve SRTS amendment 2. Mayor Houston seconded. All ayes, the motion carried.

10. T P & W Occupancy License Agreement-As a result of the ongoing sewer expansion due to the CSO long term control plan the City has an annual agreement with the railroad for sewer (and water) lines existing under the railroad tracks. The annual fee is \$740.00. Grace Oilar made a motion to approve the license agreement with Andy Harmon seconding. All ayes, motion carried.

11. Garmong presentation of Fire Station Exterior Design-Dan Zuerner and Mitch Hannum presented the designs. Mayor Houston indicated the internal changes have been discussed and made. Dan Zuerner congratulated the committee and all the engineering/design efforts made to get to this point. Mitch showed the drawings of the changes made. Grace Oilar made a motion to approve the exterior design of the fire station and also to allow Garmong to prepare the bidding documents. Andy Harmon seconded. All ayes, motion carried.

12. Wessler Engineering-Change Order 2 for the Maple Street Interceptor Project. Jon Borgers presented a change order for \$19,528.70. Manholes had to be changed from round to square as a result of size change. Also, a relocation of a water main at Juanita and Cleveland Streets was required. The payment would be taken from the contingency part of the project. Mayor Ken Houston made a motion to approve change order 2 as presented. Grace Oilar seconded. All ayes, motion carried.

13. Public Hearing on the Wastewater Treatment Plant due to the State Revolving Fund Loan Program. The public hearing was opened. Jon Borgers indicated a second public hearing is required due to a 2nd loan closing for the wastewater treatment plant construction. Mayor Houston indicated that the need for a second loan closing does not change the rate structure put into effect last year. There will be an authorization to bid provided by SRF in the very near future, so we can proceed. No comment was made from any member of the public. The hearing was closed. Mayor Ken Houston made a motion to put the project out for bid contingent upon approval by the State Revolving Loan Fund. Grace Oilar seconded. All ayes, motion carried.

UTILITY ADJUSTMENTS- Andy Harmon made a motion to approve the adjustments as presented with Grace Oilar providing a second. All ayes, motion carried.

There being no further business, meeting adjourned at 6:50 p.m.

James D Mann
Clerk Treasurer
City of Monticello