



REQUEST FOR BUREAU RECORDS

State Form 43511 (R2 / 2-96)

Approved by State Board of Accounts, 1994

The Indiana Bureau of Motor Vehicles' records are open to the public. All requests for records must be in writing. Please complete the following application for drivers license record. You must complete a separate application for each license record you are requesting.

NOTE: The Bureau cannot disclose a person's Social Security number, Federal Identification number, or Driver's License number.

INSTRUCTIONS: Make cashier's check, money order or personal check payable to: Bureau of Motor Vehicles
Driver Records / IGCN
100 N. Senate Ave., Rm. N405
Indianapolis, IN 46204
Telephone: (317) 232-2894

TOTAL DUE: \$ _____

Name of person or business making request <i>(first name, middle initial, last name)</i>		
Mailing address of person or business making request <i>(number and street or rural route)</i>		
City	State	ZIP code

H H H H H H H H H H H H H H H H **Please complete form below for driver information requested.** H H H H H H H H H H H H H H H H

Name of driver <i>(first name, middle initial, last name)</i>		
Driver's license number	Date of birth <i>(month, day, year)</i>	
<i>Place a check mark next to the driver information you are requesting.</i>		
<input type="checkbox"/> Driver's License Record (ODR / MVR) Fee: \$4.00	<input type="checkbox"/> Certification of Record Fee: \$4.00 + (plus) Record Fee: \$ _____	
<input type="checkbox"/> SR 21 - Proof of Insurance at Time of Accident Fee: \$4.00	Date of loss <i>(month, day, year)</i>	Name of adverse driver
	Location of accident	Name of insured driver
<input type="checkbox"/> Driver's License History Fee: \$8.00		
A driver's license history is a driver record plus photo copies of underlying documents: Please specify documents being requested: <hr/> <hr/> <hr/>		

Driver's License Record (ODR / MVR)
Fee: \$4.00

A driver's license record includes:
1. Driver's name and address
2. Physical description
3. Type of license issued, status and any restrictions
4. Issue and expiration date
5. List of tickets / violations etc.
Processing time is 7 - 10 working days.

Driver's History
Fee: \$8.00

A driver's history includes all information listed under Driver's License records and photo copies of SPECIFIED documents. Processing time is approximately 2 - 8 weeks.

Certification of Records
Fee: \$4.00 plus Record Fee

A certified record is admissible in a court of law. The record is certified as being a copy of the original documents.

SR 21's Proof of Insurance
Fee: \$4.00

Proof of insurance at the time of an accident. It takes approximately 120 days, from the date of the accident, before the information is available to the customer.