

To: Prospective Applicant,

The Monticello Fire Department Part time Firefighter/EMT or PRN position application consists of several documents. Applicants seeking a part time Firefighter/EMT or PRN positions should review these basic requirements. The position requirements consist of, but are not limited to:

High School Graduate or G.E.D.

Valid Driver's License

No Felony Criminal History

Indiana Certification as an EMT-B

Indiana Mandatory Firefighter Certification

Oral Interview

Instructions to Applicants

1. Read all instructions carefully.
2. This form must be typed or printed neatly in blue or black ink except where indicated.
3. All items must be completed and necessary documentation included.
4. If additional space is needed, use the supplemental page at the end of the form, referencing each item.
5. The completed packet must be returned to the Monticello Fire Department within any deadlines.

Policy regarding the applicant information summary

1. Failure to comply with instructions and policy regarding this phase of the Applicant Screening Process will result in the rejection of the application.
2. Failure to accurately and truthfully complete this form will result in rejection of the application.
3. Failure to return this form by the specified date will result in the rejection of the application.

Applicant Checklist

Please use the following list as a guide to completing your application and forwarding the requested documentation. Send copies only, not your personal original documents.

- Birth Certificate
- Driver's License
- Any Fire or EMS Certifications
- High School, College, transcripts, diplomas
- DD214 Form if applicable
- Two small photographs 1. Full length with short sleeves and 2. Head and Shoulder
- Adult limited criminal history
- BMV records check

Part time & PRN Staff (PRN means non regularly scheduled. Work on as needed basis)

Firefighter/ EMT Position Compensation for Part time, PRN, or Advanced Certification

EMT-B PRN hourly rate \$ 12.64 Regular Part time EMT-B hourly rate \$ 14.13

Advanced EMT PRN hourly rate \$ 13.00 Reg. PT Advanced EMT hourly rate \$ 14.48

Paramedic PRN hourly rate \$ 14.86 Regular Pt Paramedic hourly rate \$ 16.48

All Part time and PRN positions may work to a maximum of 24 hours per week. Uniforms will be provided. Health insurance is not provided for part time or PRN staff positions.

Final Instructions

Return completed Application to: Attention Assistant Chief

Monticello Fire Department

120 W. Washington St.

Monticello, In. 47960